

Online Exam Monitoring Requirements

Many states require that you take your final exam in the presence of a monitor. **Failure to comply with exam monitoring requirements will invalidate course credit†. For states in red, please see changes made for COVID 19 at the bottom of the page.**

States	Monitor
Alabama	<p>Disinterested Third Party: <i>(The proctor must be a disinterested third party, with a minimum age of 18 years, who can be any person except for family members or individuals who have a financial interest in the success of the student taking the examination. Co-worker proctors must not be above or below in the student's line of supervision).</i></p> <p>The monitor must confirm the identity of an unknown student with a photo ID.</p>
Arkansas	
Colorado 🌀	
Connecticut 🌀	
District of Columbia 🌀	
Georgia	
Hawaii	
Iowa 🌀	
Massachusetts	
Mississippi 🌀	
Michigan 🌀	
Minnesota	
Nevada 🌀	
New Jersey 🌀	
New Mexico 🌀	
South Carolina 🌀	
Vermont	
West Virginia 🌀	
Wisconsin 🌀	
Wyoming 🌀	

Arizona, Indiana 🌀	Licensed Producer
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Rhode Island	Supervisor, Training Director, Industry Associate
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🌀 STATES ALLOWING VIRTUAL PROCTORING

†The person monitoring your exam must meet the qualification requirements as outlined above.

†Prior to launching your exam, the monitor must complete the online affidavit, or monitor affidavit form, to certify their presence during the exam, and that the EXAM WILL BE TAKEN WITHOUT ANY OUTSIDE HELP FROM ANY SOURCE (CLOSED BOOK).

States with Monitor Requirement Changes due to COVID-19:

AZ – none required until restrictions lifted

CT – monitor still required but can be virtual via Skype, Zoom, etc.

DC – monitor still required but can be virtual via Skype, Zoom, or family member

VT – none required until restrictions lifted

WV – monitor still required but can be virtual via Skype, Zoom, etc.

WY – monitor still required but can be virtual via Skype, Zoom, etc.